



King's Academy
Prospect

Admissions Policy 2023-2024

King's Academy Prospect – Admissions Arrangements 2023-2024

The admission policy and procedure will take effect from 1 September 2023. The admission arrangements take into account all relevant legislation and the School Admissions Code of Practice. Our admissions arrangements are next due for consultation in October 2025.

Policy Detail

This document details the policy to be followed for admissions to King's Academy Prospect prepared in accordance with guidelines laid down by the DfE.

We have carefully considered and analysed the impact of this policy on equality and the possible implications for pupils with protected characteristics, as part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations.

1. Admissions Number

1.1 The admissions number for entry in September 2023 and in subsequent years will be 240. The admissions number set is below the net capacity of the school.

1.2 The school has a resourced unit for students with an Education and Health Care Plan with moderate learning difficulties. If applications from students with Education and Health Care Plans, moderate learning difficulties or otherwise, naming King's Academy Prospect, are received prior to the closing date for the receipt of admissions, then offers will be made to such applicants in preference to normal admissions categories. These offers will be taken into account in the calculation of the number of places available for other applicants.

2. Year 7 Entry

The school uses the Reading Borough Admissions Service who publicise the school to prospective parents in the same literature as for other Reading schools.

2.1 The school will participate in the co-ordinated arrangements made by Reading Borough Council LA. Parents/carers wishing to send their children to King's Academy Prospect should submit an application to their home Local Authority and follow the guidance of that local authority regarding deadlines for submitting the application. This information will be published in Local Authority admission guides

2.2 Applications received after the published deadline will be treated as a "late" application and be considered after the on-time applications have been allocated. Unless there is good reason i.e. the family have moved to the area after the closing date or the illness of a single parent prevented them submitting an on-time application, then the application will be treated as on-time

2.3 King's Academy Prospect, in line with the School Admissions Code 2010 have agreed that the over-subscription criteria will no longer give priority according to order of preference and will consider applications on equal preference basis against the over-subscription criteria.

2.4 Over-Subscription Criteria for King's Academy Prospect.

The following criteria will be applied if there are more applicants than places available. Priority for places will be given according to the following criteria:

- a. Children with an Educational Health Care Plan will be allocated a place above all other applicants.
- b. Children in the care of a local authority where the corporate parent names King's Academy Prospect. Looked after Children-These are defined as Looked after Children¹ and all previously looked after children, including those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted². Previously looked after children are children who were looked after but ceased to be so because they were adopted³ or became subject to a child arrangements order⁴ or special guardianship order⁵.
- c. The remaining places up to a total of 240 will be allocated according to the following criteria:
- d. Children who have strong medical or social grounds for admission (see definition of social/medical grounds below).
- e. Children whose permanent home address is in the designated area of the school who have a sibling at the school at the time of application.
- f. Children whose permanent home address is in the designated area of the school
- g. Children whose permanent home address is NOT in the designated area of the school who have a sibling at the school at the time of application.
- h. Other children

2.5 Tie-Breaker

¹ A "looked after child" is a child who is in a) the care of a local authority, or b) being provided with accommodation by a local authority in the exercise of their social services functions (Section 22(1) of the Children Act 1989) at the time of making an application to a school.

² A child is regarded as being in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

³ This includes children who were adopted under the Adoption Act 1976 (Section 12 Adoption orders) and children adopted under the Adoption and Children Act 2002 (Section 46 adoption orders).

⁴ Child arrangements orders are defined in Section 8 of the Children Act, as amended by Section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22/4/14 is deemed to be a child arrangements order.

⁵ Section 14A of the Children Act 1989 defines a "special guardianship order" as an order appointing one or more individuals to be a child's special guardian/s.

If the school does not have enough places for all applicants in a particular category – places will be allocated to those living nearest to the school measured in a straight-line between the data point of the home and the data point of the school. The data point is the unique address point supplied by Ordnance Survey and measured using the Reading Borough Council's mapping software. The data point for the home and the school can be seen on Reading Borough Council's website.

3. Definitions

Designated Area

Designated area can be found by using the Reading Council portal: [My Council \(reading.gov.uk\)](https://www.reading.gov.uk)

Siblings

Siblings are children who have either the same mother and/or father, or they are children who live together in a family unit and with their parent/carer(s). Siblings must also live at the same address as each other. If they do not live at the same address, then they are not treated as siblings.

Multiple Births

In the event that it is possible to offer a place to one child and not others the Governing Body agree to allocate an additional place(s) beyond the admission number to accommodate children of multiple birth. In the event of vacancies occurring they would not be allocated until places become available below the published admission number.

Home Address

The home address is the permanent address of the parent/carer(s) and their child. That is taken to be the address of the parent/carer who receives child benefit for the child and is assumed to be the address where the child spends the majority of their time, even if he or she lives at a different address for some days of the week.

Strong Medical/Social Grounds

Children with a chronic medical condition or strong social grounds which is fully supported by written confirmation from the professional person involved in the case, and which states that Prospect School is the only school that the pupil can attend because of the medical or social reasons.

Waiting Lists

After 1st March 2023 a 'waiting list' will be administered by Reading Borough Council if the school has more applicants than places available. A child's position on the waiting list is determined according to the published over-subscription criteria above. When a place becomes available this will be offered to the next child on the list.

Positions on the waiting list may go up or down due to student withdrawals or new applications. The waiting list will be retained until the end of December 2023.

4. Applications Outside the Routine Admissions Round – Casual Admissions

Applications for entry to Y7 after the end of the routine admissions round and applications for entry Y8 to Y11 at any time are treated as routine or in year admissions.

King's Academy Prospect, in line with the Education and Inspections Act 2006, will adhere to the Reading Local Authority's agreed In-Year Fair Access Protocol.

If numbers in that year group are below the admission number and there is no waiting list then such applications will be accepted on a first come first served basis. Planned admission numbers for each year group are as follows:

Year 7: 240

Year 8: 240

Year 9: 240

Year 10: 240

Year 11: 240

King's Academy Prospect will follow the School Admissions Code and agreed Reading Borough Council Co-ordinated Admissions Arrangements.

5. Admission of Children outside the Normal Age Group

Parents have a right to seek a place, for their child, outside of their normal age group. The school will endeavour to take into account parent's views, information about the child's academic, social emotional development and where relevant medical history.

The school will also take into account the views of the Headteacher of the previous school. Parents have a statutory right to appeal against the refusal of a place at King's Academy Prospect. This right does not apply if they are offered a place at the school but it is not in their preferred age group.

6. Sixth Form Entry Policy

The objective entry criteria for students, seeking a place at King's Academy Prospect, not transferring from Year 11 into the Sixth Form are as follows:

- a. Looked after Children who meet the academic requirements for the level of the courses applied for as detailed below and published in the Post 16 prospectus. Children who were looked after but ceased to be so because they were adopted (or became subject to a residency order) immediately after they had been looked after providing appropriate evidence is submitted.
- b. Those who meet the academic requirements for the level of courses applied for, as published below and in the Post 16 prospectus.

- c. Those who meet the academic requirements for the level of courses applied for and live in the designated area of the school.
- d. Those who meet the academic requirements for the level of the course applied for and who live closest to the school. Distance is measured on a straight line between Ordnance Survey data points for the home address and the school using Reading Borough Council digital mapping software.

Detailed criteria are:

- e. A number of Level 3 courses require GCSE English and/or Maths at grade 5 or above. Specific details can be found in the Post 16 prospectus.
- f. Entry to Year 13 will be for students completing the second year of a two year Sixth Form course. Students must have made at least satisfactory progress in year 12 as demonstrated through their assessments.

Students refused a place in the Sixth Form are entitled to appeal to an independent appeal panel.

7. Appeals

Parents/carers (and students for admissions to Year 12/13) of students refused a place in all year groups of the school, are entitled to appeal to an independent appeal panel.

Appeals should be submitted to the:-

Headteacher's PA, King's Academy Prospect, Cockney Hill, Reading, RG30 4EX

- Appeals must be submitted within 20 school days of from the date of the notification that their application was unsuccessful.
- Appellants will be given 10 days notice of their appeal hearing, which will be within 30 school days of the appeal being lodged.
- Evidence from appellants and the admissions authority must be submitted five clear days ahead of the appeal hearing.

The appeals panel will comprise

- A Chair
- At least 1 lay person
- This can include governors or other volunteers from other schools, but not anyone with personal experience in school management or provision of education
- At least 1 person with experience of education
- This can include people who are acquainted with educational conditions in the LA, or parents of registered pupils at school

Panel members may not be:

- Members of the LA
- Members or former members of the school's governing board
- Employed by the LA or school
- Connected to the admission authority in a way that might raise doubts about their impartiality