# Provider Access Policy Statement
# King's Academy Prospect.

We have carefully considered and analysed the impact of this policy on equality and the possible implications for students with protected characteristics, as part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations.

## Contents

1. Aims..... 2
2. Statutory requirements..... 2
3. Student entitlement..... 2
4. Management of provider access requests.....3
5. Links to other policies..... 4
6. Monitoring arrangements..... 5

---

## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications, or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

## 3. Student entitlement

All students in years 8 to 13 at [Kings Academies, Prospect ] are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point

- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact Siobhan Gallivan, Careers Leader.

Telephone: 01189 540880

Email: sgallivan@kingsacadamies.co.uk

### 4.2 Opportunities for access

A number of opportunities are planned into our careers programme. We will offer providers an opportunity to come into school to speak to students and/or their parents/carers: We will also promote opportunities via our Virtual Learning Resources (MS TEAMS) and can accommodate live interactive opportunities with our students.

| | AUTUMN TERM | SPRING TERM | SUMMER TERM |
|---|---|---|---|
| YEAR 8 | | Careers Week | Careers workshop |
| YEAR 9 | Assembly and tutor group opportunities - employability skills | Key Stage 4 options event | Event for university technical colleges (UTCs) |
| YEAR 10 | Assembly and tutor group opportunities - employability skills | Networking event with providers and employers | Work experience preparation sessions<br>Work experience |
| YEAR 11 | Assembly on opportunities at 16<br>Provider visits | Post-16 evening<br>Post-16 taster sessions<br>Apprenticeships – support with applications | Workshops to support with applications to FE<br>Tracking support |
| YEAR 12 | Higher education (HE) fair<br>Post-18 assembly - apprenticeships | Degree Apprenticeships advice and guidance | Small group sessions: future education, training and employment options |

| | AUTUMN TERM | SPRING TERM | SUMMER TERM |
|---|---|---|---|
| YEAR 13 | HE and higher apprenticeship applications | Assembly and small group opportunities - employability skills | |

Please speak to our Careers Leader Siobhan Gallivan to identify the most suitable opportunity for you.

### 4.3 Granting and refusing access

We would respectfully ask that any presentations are sent in advance to confirm compatibility with our systems and that no removable devices are used (els@prospect.reading.sch.uk) Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre. The Resource Centre is available to all students at lunch and break times. Electronic brochures and open days will be shared with students via MS TEAMS and can be accessed by all students. We will invite you to our annual careers fair where you can meet students, parents, carers, and teachers.

### 4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

### 4.5 Premises and facilities

The school will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and students. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. We also will advertise open days and set up calendar invites for any target year groups.

## 5. Links to other policies

- Safeguarding/child protection policy
- Careers guidance policy

- Curriculum policy

## 6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Siobhan Gallivan

This policy will be reviewed by Siobhan Gallivan, annually.

At every review, the policy will be approved by the governing board.